



MONTREAL CAMERA CLUB

By-laws

September 2006

Preamble

*T*his booklet, is available to all paid-up members at the beginning of each Club year and contains the By-Laws of the Montreal Camera Club as approved by members of the Club's Executive and ratified by the membership at large.

Should you have any questions regarding the interpretation of the By-laws, please refer your inquiry to:

The Honours Chairperson, or
The Judging and Standards Chairperson, or
The President

MEMBERSHIP

- (a) Any person is eligible to become a member of the Montreal Camera Club upon payment of the prescribed fee;
- (b) Any person having a principal residence outside a radius of 80 kilometers from the Montreal Court House may choose to become a non-resident member, at a reduced membership fee, and have all the privileges of regular members except the right to vote, to hold office, and to submit in competitions. Non-residents who pay the full membership fee have all the rights and privileges of regular members;
- (c) Honorary Life Membership may be bestowed upon any person who has made an outstanding contribution to the Club or to the art or science of photography. Such an award shall require the unanimous vote of the Executive Committee. The person so honoured shall be exempt from payment of annual dues;
- (d) Members, having completed 25 consecutive years with the Club, shall be honoured with a formal presentation of the Club pin.
- (e) If the conduct of a member is deemed not to be in the interests of the Club, the Executive Committee may request the member to appear before them. Should the said member not attend, or not be able successfully to defend such conduct, the Executive Committee, by unanimous vote, may cancel his/her membership.

FEES

- (a) Annual dues for individual membership, family membership, and non-resident membership shall be determined from time to time by the Executive Committee; such dues being for the current season if the member joins between September and December. If the member joins between January and May, he/she pays half fees;
- (b) If dues are not paid within three months of billing, the member's name may be struck from the membership roll.

THE EXECUTIVE COMMITTEE

- (a) The affairs of the Club shall be administered by an Executive Committee consisting of the President, two Vice-Presidents, the Treasurer, the Secretary and not more than 10 other members. The Executive Committee shall be elected as set forth in these By-Laws;
- (b) The President or his/her appointee shall act as Chairperson at all meetings of the Club. The President shall also be ex-officio a member of all standing or special committees. The President may, in matters considered urgent, act on behalf of the Club, but shall report fully any such actions at the next meeting of the Executive Committee;
- (c) The First Vice-President shall assume the role of Programme Chairperson and, in cooperation with three Divisional Chairpersons, shall organize the year's programme to include competitive events so as to enable members to qualify for the Club trophies. The programme shall also include workshops, clinics and activities that will assist members in the judging of slides and prints. Club outings and a limited number of social events shall be provided, when possible;
- (d) The Second Vice-President shall assume the role of Membership Chairperson and shall endeavour to obtain new members for the Club and supervise the reception of members and guests at all Club functions;
- (e) The Honours Chairperson, through the Honours Committee, shall be responsible for specifying the conditions under which each Club Honour, Trophy or Prize shall be awarded and for acceptance of new trophies or prizes offered to the Club;
- (f) The Judging and Standards Chairperson;
- (g) The three Divisional Chairpersons (Pictorial, Nature and Print) shall be responsible for administering their divisions and for supervising the required competitions under the conditions specified by the Honours Committee;
- (h) The Treasurer shall collect membership dues, keep the financial records of the Club and pay all bills. All cheques shall be signed by the Treasurer and the President, or as may be from time to time determined by the Executive Committee. Monies collected for special projects or events will be collected and accounted for by the person organizing the event. The final record is to be given to the Treasurer;

- (i) The Executive Committee may assign duties and responsibilities to any of its members;
- (j) Meetings of the Executive Committee may be called by the President or, in the absence of the President, by either of the Vice-Presidents;
- (k) Five members shall constitute a quorum at any meeting of the Executive Committee;
- (l) The decisions of individual members of the Executive Committee in carrying out their assigned duties are subject to approval of the Executive Committee.

STANDING COMMITTEES

Chairpersons of the various standing committees may appoint additional members to serve on these committees.

NOMINATING COMMITTEE

- (a) The Executive Committee shall appoint, at a meeting not later than two months prior to the Annual General Meeting, a Nominating Committee consisting of the retiring President, two past Presidents and two others from the general membership of the Club who shall nominate members for the following offices:
 - President
 - First Vice-President
 - Second Vice-President
 - Secretary
 - Treasurerand for as many of the other offices as the Executive Committee shall decide;
- (b) Any five members may nominate, for election, any member in good standing for any office. Such nominations must be in writing, signed by the five members, and presented to the Secretary at least two weeks prior to the Annual General Meeting. The consent of the candidate must also be obtained in writing;
- (c) The report of the Nominating Committee shall be in the hands of the Secretary one month prior to the Annual General Meeting. The Secretary shall make it known to the Club members not later than three weeks before the Annual General Meeting. The nominations shall be presented to the Annual General Meeting for election.

FISCAL YEAR

The fiscal year of the Club shall end on the 30th of June in each year.

MEETINGS

- (a) The Annual General Meeting of the Club shall be held on the last Monday in May, or as near thereto as possible, to receive the reports of the past year, to elect the Executive Committee for the coming year and to transact such other business as may come before the meeting;
- (b) Special General Meetings of the members of the Club for the transaction of the business mentioned in the notice calling the meeting may be called by the President or by either of the VicePresidents;
- (c) A Special General Meeting, as above, may also be called upon request to the Secretary in writing and signed by any ten members. Such meetings shall be held within 30 days of receipt of the request;
- (d) Twelve members shall constitute a quorum at the Annual General Meeting or at any Special General Meeting of the Club.

AMENDMENTS

- (a) The Executive Committee may enact new by-laws, or amend existing by-laws, upon approval of not less than the majority of the members of the Executive Committee, and such changes shall be in effect until the next Annual or Special General Meeting of the Club when the enacted or amended by-laws shall be submitted for approval, notice thereof to be included in the notice of the meeting. If approved, they shall continue in force, but if not approved they shall lapse.
- (b) Any member(s) wishing to effect changes to the By-laws shall submit a proposal, in writing, to the Executive Committee for their review. The decision of the Executive Committee to adopt, amend or otherwise dispose of the proposal shall be reported to the next Annual or Special General Meeting of the Club.

CONTRACTS

All contracts and documents obligating the Club shall be signed by the President and the Secretary or as may be from time to time determined by the Executive Committee.